

EMPLOYMENT OPPORTUNITIES:

The National Infrastructure Development Company Limited (NIDCO) is a Special Purpose State Enterprise established by the Government of the Republic of Trinidad and Tobago to manage the delivery of assigned infrastructure projects. NIDCO is inviting applications for the following position for the Water Taxi Service

MAINTENANCE MANAGER

JOB SUMMARY

The Maintenance Manager has overall responsibility for the maintenance program of the company's fleet of passenger ferries, providing leadership and direction to the maintenance teams, and supporting vessel availability, operations and reliability whilst administering effective cost control measures. The Maintenance Manager ensures that duly qualified personnel, tools, equipment, spare parts and consumables are readily available for timely and successful job completion. This includes oversight of all maintenance jobs documented in the Computerized Maintenance Systems (CMMS), as well as works performed by external contractors. The Maintenance Manager provides timely reports for the Maritime Services Manager on vessel performance, spare parts, and equipment reliability. The Maintenance Manager ensures compliance with safety policies and champions safety initiatives. Critical responsibilities also include vessel dry docking management, shipyard management, project management and regulatory compliance.

WORKING RELATIONSHIPS

- **Reports to the Maritime Services Manager.**
- **Works closely with the Technical Manager.**
- **Works closely with the Port Captain, other line managers, plus internal and external stakeholders.**

DUTIES AND RESPONSIBILITIES

- Leads the engineers, supervisors and technicians of the Maintenance Department to meet and surpass the department's objectives and ensuring quality work in the fleet, facilities, and terminals.
- Review, advise and authorise on-board maintenance works needing official office approval and risk assessment, ensuring adequate mitigation measures are identified and in place where applicable.
- Thoroughly manage all situations that affect a vessel's seaworthiness and ability to safely and comfortably carry passengers keeping all relevant stakeholders apprised.
- Communicate daily with the Port Captain's Office to coordinate and meet customer needs.
- Monitor the CMMS to ensure adequate resources are readily available for upcoming jobs and that they are being efficiently and effectively completed, reporting and revising projections as needed.
- Ensure all breakdowns or other unplanned maintenance are also properly documented in the CMMS.
- Work with Maritime Services Manager to refine the Maintenance Strategy to maximize the life of the equipment, reduce service failures and reduce total cost of ownership.
- Lead the maintenance budget process for vessels including dry-docking arrangements and costs.
- Monitor and report on actual costs including monthly variance explanations where necessary.
- Keep an accurate, up-to-date inventory of critical spare parts for all vessels in the fleet.
- Works with the Maritime Services Manager to inspect maritime assets and to improve maintenance plans where necessary.
- Ensures all contracted services, equipment and materials are procured as per the company procurement guidelines.
- Performs quality control inspections of all maintenance work, subcontractor and shipyard work. The quality of a subordinate's work shall be the Maintenance Manager's responsibility. Subcontractor and shipyard quality control shall be a shared responsibility with the Maritime Services Manager.
- Evaluates subordinates skill, knowledge and performance for use in identifying training needs and yearly reviews.
- Reports disciplinary issues to determine further courses of action
- Ensures maintenance personnel create proper handover reports between shifts and that they are readily accessible by the Maritime Services Manager
- Au courant with industry HSSE practices ensuring that all maintenance work is completed following established safe working practices utilizing the proper PPE for all maintenance personnel and subcontractors
- Works with the operations team to troubleshoot problems and provide resources to resolve issues that impact vessel operations.
- Manages the use of materials from the storerooms charged out to work orders so that inventory is kept accurate as required by procurement guidelines.
- In conjunction with the Maritime Services Manager, determines when and where vessels will be removed from service so that work can be scheduled accordingly.
- Establishes and maintains effective working relationships with customers, vendors and all others contacted during work using principles of excellent customer service.
- Track, monitor and document warranty issues (where applicable) ensuring remedial works are planned accordingly.
- Ensure all operating parameters of on-board equipment are as per manufacturer's specifications and review systems data to ensure compliance.
- Complies with, and act in support of "the vessel" in the event of a real or simulated emergency.
- Engages in hands-on repairs and improvement projects as workload and criticality requires.
- Presents professional level of customer service and appearance to all internal and external parties.

KEY SKILLS AND ABILITIES

- Knowledge of maritime laws, rules and regulations.
- Excellent organisational and leadership skills with a strong emphasis for detail.
- Exceptional written and oral communication abilities.
- Budget forecasting skills, project management skills.
- Ability to put together packages for tender and to evaluate resulting bids.
- Must be willing and capable to quickly diagnose vessels problems and resolve same in a timely manner.
- Ability to troubleshoot complex electronic, electrical and mechanical problems.
- Ability to work beyond standard office hours and respond to emergencies on a 24/7 basis.
- Requires frequent and extensive physical activities such as lifting and manipulating up to 50 lbs., bending, standing, stooping, kneeling, twisting, climbing, gripping, and other movements related to essential duties.
- Working inside and outside in all weather conditions. Work around fumes, odours and dust in an occasionally high noise level environment with appropriate personal protective equipment Ability to wear a respirator.
- Willing to visit various local maintenance facilities and able to travel internationally as and when required

MINIMUM QUALIFICATIONS, EXPERIENCE AND TRAINING

- BSc in Nautical Sciences - Engineering or Mechanical Engineer with at least 5 years' experience in repairs and maintenance on mechanical and electrical equipment within a marine environment.
- Professional STCW III/2 unlimited Chief Engineer's CoC preferably from Jamaica, United Kingdom or other European maritime administrations will be an asset.
- Previous experience maintaining High Speed Craft will be an asset.
- Previous dry-docking experience is required.
- Proficient with computerised maintenance management systems (CMMS).
- Meet the specified medical requirements for fitness.

THE HUMAN RESOURCE DEPARTMENT
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CLOSING DATE FOR RECEIPT OF APPLICATIONS IS:
FRIDAY 25TH NOVEMBER, 2022

Unsuitable applications will not be acknowledged